



Planning Board

Chair: Robert C. Seem
2445 Traver Rd.
Seneca Falls, NY 13148-9751
Phone: 315-568-5637

Vice Chair: Alan Smith
2613 Durling Rd.
Seneca Falls, NY 13148-9713
Phone 315-568-5422

Secretary: Lawrence J. Kesel
1234 Middle Black Brook Rd.
Seneca Falls, NY 13148-9753
Phone: 315-568-5330

Minutes of the meeting held: December 18, 2018 held at the Town of Tyre Municipal Building
Members in attendance: Robert Seem, Alan Smith, Lawrence Kesel, Henry Bickel, Deborah Geary, Kenneth Hauenstein, Karen Thomson
Town Representatives: Craig Reynolds, Tyre Zoning Enforcement Officer
Guests: Jim Rogers, Town of Tyre Councilman
Mark Travis, Zoning Advisory Committee
Pat Nicoletta, MRB Engineering
Jeff Shipley, Seneca County Chamber
Tina Poorman, Tyre Resident
Laura Ameele, Tyre Resident

Call to Order

Chairman Seem called the meeting to order at 6:34 P.M.

Attendance recording

All seven members in attendance.

Public comment period

Postponed, signed speaker not in attendance at this time. Will be re-visited prior to New Business in tonight's meeting.

Finger Lakes Gateway Visitors Center

Pat Nicaletta, MRB Associates, provided an update and detailed drawing review for the Seneca County Chamber of Commerce Finger Lakes Gateway Visitors Center Project thus far. This included the Chamber's office's and conference room on the second floor, street level modified entrance to the visitor center covering most of the entire first floor. President Jeff Shipley also commented on the efforts to preserve the general features of this historic building and insure additions will be age appropriate blending. The Planning Board was very receptive to the described changes and preservation attitude of this project preserving the history and importance of the Doctor Magee residence here in Tyre. The Board also heard that the Chamber did not receive funding from the Regional Development Fund that would have assisted in the renovation of the visitor center.

Neighbor concerns Pineview Circle

Concerns from two neighbors owning homes and property directly adjacent to the Pineview Circle apartments were heard. Issues included incorrect package and mail delivery at their homes versus the PVC address. Trespass by assumed PVC residents on their private property. Code Enforcement Officer Reynolds has started addressing these issues and the Planning Board will work with the Town Board to achieve satisfactory resolution.

Approval of minutes from November 27, 2018

Chairman Seem asked if every Board member had read the rough draft previously distributed. Secretary Kesel stated that two changes had been implemented as follows; 1) corrected statement changes on page 3 under OLD BUSINESS on the Pineview Circle Phase 2 Subdivision Application to include “could occur pending strict compliance with the recently-adopted Design and Construction Standards for Land Development”. 2) In addition, on page 5 under Term allocations, Planning Board & Zoning Board of Appeals members beginning 2019, matrix replaced completely to better identify the number of randomized years for members with resulting term end year clearly specified. This term length exercise resulting in 5-year terms for Zoning Board of Appeals members and 7- year terms for Planning Board members to comply with the recently issued Town of Tyre Zoning Law (Local Law #5) passed earlier this year.

Motion to accept the minutes as corrected;

Moved: Karen Thomson

Second: Alan Smith

Oral vote: All in agreement

Report of the Code Enforcement Officer

CEO Craig Reynolds presented his activity report since last meeting. His office remains busy working on outstanding projects and following-up on numerous issues since last meeting. He spent additional time trying to obtain information that was either missing or additional information required since request had been made on the Burkholder subdivision, site plan and SEQR applications and the Seneca County Chamber of Commerce site plan application which were both scheduled to review at tonight's Planning Board meeting. One permit issued since November meeting.

<u>Permit</u>	<u>Issued</u>	<u>Owner</u>	<u>@Location</u>	<u>Description of Work</u>
18-15	12/13/18	Circle K	1347 SR 414	Replace existing signs

Old Business

Update on the Burkholder subdivision, site plan and SEQR application

Formal actions were delayed due to slow response to queries made to the applicant and late submittal of requested application information.

Update on the Seneca County Chamber of Commerce site plan application

The Seneca County Chamber of Commerce site plan and SEQR applications were not accepted as complete due to late submission of required information.

New Business:

Discussion of website revision proposal by FingerLakes1.com

As a result of the two meetings earlier this year by Chairman Seem and Secretary Kesel, Finger Lakes 1 has submitted a proposal for the redevelopment of the Town of Tyre website. Redesign goals will include; creating a mobile friendly experience for users, WordPress platform to “future proof” the website as new software updates become available, provide more control to Town staff to manage content and working towards ADA compliance. Town Board presently has the quote discussing which options will be most feasible and cost effective for the Town.

Discussion of the documents management system proposal by BAS

Chairman Seem mentioned that he had already spent time reviewing the concept of IPS (Integrated Property System) within the municipality consolidating property data with our Legal Department who is familiar with their services along with Seneca County Code Enforcement presently using IPS recommending Business Automated Services, Inc. The nearby Town of Farmington is also using BAS / IPS. Business Automated Services scheduled a 2-hour webinar to be run by their staff during the daytime in our conference room to discuss Integrated Property System. The first round of questions was addressed in addition to receiving an informational Town of Tyre IPS proposal, presently being reviewed. Bob Seem, Larry Kesel and Missy Jodiet were in attendance, CEO Reynolds and others invited were unable to attend.

Correspondence

Towns & Topics Vol. 32 November/December was discussed.

This December’s meeting was re-scheduled a week earlier due to Christmas this year being celebrated on the fourth Tuesday of the month.

Adjourn monthly Planning Board meeting

8:10 P.M. Moved - Deb Geary / Second - Ken Hauenstein / Voice vote – Unanimous.

Respectfully submitted,

LARRY

Next meeting January 22, 2019, 6:30 P.M. in the Municipal Building.